

ARIZONA DEPARTMENT OF EDUCATION-CERTIFICATION UNIT

ENGLISH AS A SECOND LANGUAGE ENDORSEMENT K-12

AN ESL OR BILINGUAL ENDORSEMENT IS REQUIRED OF AN INDIVIDUAL WHO IS AN ESL CLASSROOM TEACHER, ESL SPECIALIST, ESL RESOURCE TEACHER, OR OTHERWISE RESPONSIBLE FOR PROVIDING ESL INSTRUCTION. CLASSROOM TEACHERS, SUPERVISORS, PRINCIPALS, AND SUPERINTENDENTS HOLDING A FULL ENGLISH AS A SECOND LANGUAGE (ESL) ENDORSEMENT OR A FULL BILINGUAL ENDORSEMENT ARE NOT REQUIRED TO OBTAIN THE PROVISIONAL OR FULL STRUCTURED ENGLISH IMMERSION (SEI) ENDORSEMENT.

➤ **All requirements for the Provisional English as a Second Language Endorsement must be met.** The provisional endorsement is valid for three years and is not renewable. **Fees are not refundable.**

1. One of the following:

A. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008.

- OR -

B. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.

***NOTE:** Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an **Identity Verified Prints (IVP)** Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*

2. A valid Arizona Elementary, Secondary, Special Education or Career and Technical Education Certificate.

3. 3 semester hours of ESL methods.

4. 3 semester hours of ESL courses toward the full endorsement. (Second language learning experience courses are not applicable.)

➤ **Requirements for the Full English as a Second Language Endorsement are:**

1. One of the following:

A. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008.

-OR-

B. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.

***NOTE:** Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an **Identity Verified Prints (IVP)** Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*

2. A valid Arizona Elementary, Secondary, Special Education or Career and Technical Education Certificate.

3. Option A, B, or C:

A. Completion of an ESL education program from an accredited institution.

B. The following courses:

- 3 semester hours of courses in foundations of instruction for non-English-language-background students.
3 semester hours of courses in the nature and grammar of the English language, taken before January 1, 1999, may be substituted for this requirement
- 3 semester hours of ESL methods
- 3 semester hours of teaching of reading and writing to limited-English-proficient students
- 3 semester hours of assessment of limited-English-proficient students
- 3 semester hours of linguistics
- 3 semester hours of courses dealing with school, community, and family culture and parental involvement in programs of instruction for non-English-language-background students

C. A valid ESL certificate or endorsement from another state

NOTE: Requirements #4 and #5 are required for **Option 3A** and **3B** only.

4. 3 semester hours of a practicum or **two years** of verified full-time ESL or bilingual teaching experience. (Please submit a letter on official letterhead from District Superintendent or Personnel Director to verify teaching experience.)

(Continued on next page.)

5. Second language learning experience, which may include sign language, documented by any of the following:
- 6 semester hours of courses in a single second language, or the equivalent, verified by the department of language, education, or English at an accredited institution
 - Completion of intensive language training by the Peace Corps, the Foreign Service Institute, or the Defense Language Institute
 - Placement by the language department of an accredited institution in a third semester level
 - Placement at level 1-intermediate/low or more advanced score on the Oral Proficiency Interview, verified by the American Council for the Teaching of Foreign Languages
 - Passing score on the Arizona Classroom Spanish Proficiency Examination approved by the Board or
 - Proficiency in an American Indian language, verified by an official designated by the appropriate tribe

*PURSUANT TO A.R.S. 15-534.03, EACH EDUCATOR MUST NOTIFY THE DEPARTMENT OF EDUCATION OF ANY CHANGE OF ADDRESS WITHIN THIRTY DAYS. CHANGE OF ADDRESS FORMS ARE AVAILABLE ON OUR WEBSITE.

ALL DOCUMENTATION, INCLUDING TRANSCRIPTS, BECOMES THE PROPERTY OF THE ARIZONA DEPARTMENT OF EDUCATION AND WILL NOT BE RETURNED. REQUIREMENTS MAY BE SUBJECT TO CHANGE AND ARE FULLY REFERENCED IN THE ARIZONA REVISED STATUTES AND ADMINISTRATIVE CODE.