

ARIZONA DEPARTMENT OF EDUCATION

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STATE OF ARIZONA

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SCHOOL FINANCE MEMORANDUM 01-037

TO: Charter School Administrators, Directors, Principals
FROM: Maggie Singler & Mary Beth Reilly
DATE: March 14, 2001
SUBJECT: March 15, 2001 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

March 15, 2001 CHAR55 & 64 reports for your charter school are posted on the same web page as this memo. (<http://www.ade.az.gov/schoolfinance/Districts/Home.asp>) Hard copies of these reports will not be mailed. If you need help navigating the web site, viewing or downloading these reports, please call your county’s Regional Training Center (RTC) at the number listed below.

Regional Training Centers

<u>COUNTY</u>	<u>RTC Location</u>	
<i>Mohave, Yavapai, Coconino, Navajo, Apache, La Paz</i>	<i>Flagstaff</i>	<i>(520) 527-6122</i>
<i>Maricopa, Gila</i>	<i>Tempe</i>	<i>(480) 965-3366</i>
<i>Pima, Pinal, Santa Cruz</i>	<i>Tucson</i>	<i>(520) 617-7230</i>
<i>Graham, Greenlee, Cochise</i>	<i>San Simon</i>	<i>(520) 845-2275</i>
<i>Yuma</i>	<i>Yuma</i>	<i>(520) 783-1010 ext. 369</i>

All eligible charter schools have been paid based on 40th and/or 100th day ADM and February 1, 2001 Special Education census counts. In the event that you did not receive a March 15, 2001 payment, it may be due to missing, late or reduced 40th or 100th day ADM which have resulted in being overpaid year to date, or another unique situation. Student counts that were used to calculate March payment are provided on CHAR55, page 1, if you have questions regarding these counts, please contact Rose Whelihan at (602) 542-8240 or email <mailto:rwhelih@ade.az.gov> .

Current month CHAR 55-1 & 64-1 reports are available by the 15th of each payment month. Since reports are “current month only”, it is recommended CHAR 55-1 & 64-1 reports be saved each month to a local computer/server to be available for reference throughout the current and future fiscal years.

Information regarding composite score will be posted later this month to each charter web page and included in the June payment. Charter schools are not required to budget for composite score increase.

Revised budgets must be marked as **“Revised”** on the cover sheet. Please be sure your charter school has submitted a complete budget, the school by school budget and the worksheets when submitting revised budgets. (Submit all budget files at <http://www.ade.az.gov/schoolfinance/Districts/>. A GRANTS Management username and password are required.)

If you have any concerns regarding your equalization calculations or payments please do not hesitate to contact Maggie Singler at (602) 542-8244 or email msingle@ade.az.gov or Mary Beth Reilly at (602) 542-8249 or email <mailto:mreilly@ade.az.gov> .

March 15, 2001