

ARIZONA DEPARTMENT OF EDUCATION

Jaime A. Molera
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
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(602)-542-3099 fax

SCHOOL FINANCE MEMORANDUM 02-041

TO: Charter School Administrators, Directors, Principals

FROM: Mary Beth Reilly

DATE: March 14, 2002

SUBJECT: March 15, 2002 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The March 15, 2002 apportionment reports for your charter school are posted on your charter school's home page on the ADE web site <http://www.ade.az.gov/districts> . Hard copies of these reports will not be mailed. If you need help finding or viewing these reports please call your county's Regional Training Center (RTC). The phone number for your county's RTC can be found at <http://www.ade.az.gov/rtc>.

All eligible charter schools have been paid based on 40th day or 100th day counts submitted by March 5, 2002. In the event that you did not receive a March 15, 2002 payment, it may be due to a drop in ADM, missing or late submitted ADM counts. In addition, if the banking forms were not submitted to the state treasurer's office a payment will not be issued. If you have questions or concerns about 40th day, 100th day or special education counts, please contact Rose Whelihan at (602) 542-8240 or rwhelih@ade.az.gov.

Your Charter's budget status can be viewed on a new page available at <http://www.ade.az.gov/districts/default.asp>. Look for this link: **New** [Click here for Budget/AFR Processing Status](#). Before any new/revised budget information or worksheets are uploaded please check the School Finance Bulletin Board for important budget information <http://www.ade.az.gov/schoolfinance/BulletinBoard/default.asp>. Budget files can be uploaded at <http://www.ade.az.gov/districts/default.asp>. **COMMON LOGON** username and password is required. If you need assistance uploading budget items, contact a Regional Training Center (RTC) at <http://www.ade.az.gov/rtc>.

If you have any concerns regarding your equalization calculation or payments please do not hesitate to call me at (602) 542-8249 or e-mail at mreilly@ade.az.gov.

March 14, 2002