

ARIZONA DEPARTMENT OF EDUCATION

Lisa Graham Keegan
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
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SCHOOL FINANCE MEMORANDUM 000 028

T0: Business Manager, Transportation Director
FROM: Shirley Willis, School Finance
DATE: January 10, 2000
SUBJECT: Vehicle Inventory Report
Comparative Miles Report

Your Vehicle Inventory Report (Tran 03) and any error reports (Tran 02) are now available and posted on your district home page. Your home page can be found on the ADE Web Site as follows:

<http://www.ade.state.az.us/schoolfinance/districts>

Please check your report for any errors or incorrect information. If you need to make corrections please do so by either DelRep or your own electronic system. (must be in the correct format)

A copy of the Comparative Miles Report (Tran 40-2) is enclosed. The Comparative Miles Report compares the mileage submitted on the Transportation Route Report to the mileage submitted on the Bus Inventory. If your Vehicle Inventory Report shows less mileage than your Transportation Route Report it will cause your district to have a minus in miles. If your report shows a minus of miles, a reduction in your approved daily route miles will be taken. If the district RCL has been decreased due to this adjustment, expenditures may be adjusted to ensure the expenditures do not exceed the budget limit.

If you have any questions please contact me at 602 542-8245.